



Lawnside Academy

Remote Education Policy

1. Purpose and scope

This policy sets out how Lawnside Academy will provide high-quality remote education if pupils cannot attend school in person, whether for individual, class, year group, or whole-school disruption.

It covers curriculum provision, safeguarding, inclusion, engagement, assessment, communication with families, and data protection.

2. Aims

- Pupils continue learning a broad and balanced curriculum aligned to our in-school offer.
- Provision is accessible and inclusive, with reasonable adjustments for pupils with SEND.
- Pupils' wellbeing and safety remain paramount, with clear safeguarding routes.
- Families receive clear, timely communication and support.
- Pupils receive effective feedback and their progress is monitored.

3. Definition of remote education

Remote education includes synchronous (live) sessions, asynchronous learning, and independent offline tasks.

4. Platforms and access

Core platforms: Teams, Google Classroom.

The school will support access, including devices, logins, and printed materials where needed.

5. Curriculum and timetable

Remote learning will follow the long-term curriculum as closely as is reasonable.

Daily learning expectations: EYFS 2–3 hours, KS1 ~3 hours, KS2 ~4 hours.

6. Lesson design and resources

Lessons may include live inputs, recorded explanations, task sheets, and offline activities.

7. Inclusion and SEND

The SENCO will oversee reasonable adjustments and targeted support for SEND pupils.

8. Safeguarding and online safety

Safeguarding and Online Safety policies apply to all remote learning. Staff will use school-approved systems.

9. Attendance, engagement, and wellbeing

Engagement will be monitored and families contacted where support is required.

10. Feedback and assessment

Pupils will receive regular feedback appropriate to their age and tasks.

11. Expectations for pupils

Pupils should be ready to learn, behave safely online, and submit work as directed.

12. Expectations for parents/carers

Parents should support routines, encourage engagement, and follow communication guidelines.

13. Expectations for staff

Staff will plan learning, provide clear instructions, and maintain professional conduct online.

14. Pastoral support

Pastoral teams will maintain contact with families and support vulnerable pupils.

15. Data protection and privacy

Staff will use secure systems and store pupil information in line with data protection policies.

16. Contingency and activation

Remote education may be activated for individual, class, or whole-school disruption.

17. Communication with families

Updates will be shared via the school's communication channels.

18. Monitoring, evaluation, and review

Leaders will review provision, engagement, and feedback regularly.

19. Linked policies and documents

- Safeguarding Policy
- Online Safety Policy
- Behaviour Policy
- SEND Information Report
- Data Protection Policy
- Complaints Policy

Version	Date	Author	Notes on revision(s)	Date ratified by governors	Next review date
1	January 2026	C. Johnson	New policy written for adoption.	March 2026	January 2029