
Friends of Lawnside Academy

Lawnside, Biggleswade

20.09.23



Welcome to

Friends of Lawnside Academy

We're so glad to have you join the Friends of Lawnside Academy team!

Attendance: Sarah, Chris, Jean, Cally , Mrs Jones & Mrs Johnson

Apologies:

Time of meeting 5:00pm - 5:30pm

Who we are - Introductions

1

Sarah welcomed our new members and thanked the last academic year's participants. What the FPTA previously achieved and a brief rundown of what our mission shall be over the next academic year

AGM

2

Sarah discussed the arrangement of this years AGM and address the conflict of interest of the chairperson and secretary are within the same household.

Sarah discussed the possibility of new nominations to take a role over via election for the Committee. Both Sarah & Jean expressed commitment to continue in their roles until another nomination comes forward.

Dates set in diary for the AGM shall be Friday 6th October 2023 at 3:00pm this shall be advertised by FPTA and run by us as well. School diaries adjusted for this event.

Cally requested to understand how AGMs work and the roles within a committee. Sarah proceeded to explain.

Christmas fair

3

Sarah discussed the date of the Christmas fair this year shall be 1st December.

Committee proceeded to discuss and bounce ideas for where and how the event should be run.

Holding it outside was discussed as it was very tight in the hall, which could cause a health and safety issue. Jean said that very few people came down to participate in the games in the library.

If it was held outside everything would be together nothing would be missed. Each stall under a gazebo with fairy lights would look very festive.

Chris discussed the cost and prizes from last year and noted the disappointment the children had after receiving their gifts, but concluded that £3 a child for Santa was a good price and would have to increase the price for better presents.

Mrs Johnson concluded that we should address this in another meeting as there were still other things to discuss. Sarah agreed.

Other fundraising ideas

4

Movie nights

Sarah & Mrs Johnson discussed and to ensure compliance we had to ensure a certain criteria of 4 adults and a pediatric first aider to ensure we were safe for these events. Chris discussed food and where serving times at the beginning were more preferable than at the end.

Sarah addressed the lack of volunteers and understood there was a contingent of staff willing to assist on particular days.

Chris addressed the issue of requesting teachers to assist in this as this would be after hours and possibly a large request. Mrs Johnson said a signup sheet should be placed in the staff room to allow individuals to signup.

Sarah agreed.

Clothes collection

Sarah discussed passive income and has proceeded to sign us up for clothes collection.

Mrs Jones discussed Easy fundraising and School lottery as also alternate income.

Any other business

5

Mrs Jones discussed a circus and having it on the field Sarah and Chris agreed to look into it and address it next meeting.

Meeting Adjourned.