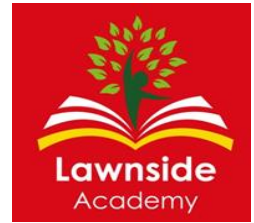


Lawnside Academy  
Lawnside  
Biggleswade  
Bedfordshire  
SG18 0LX



Tel: **01767 312313**

**LSA-office@bestacademies.org.uk**  
[www.lawnsideacademy.org.uk](http://www.lawnsideacademy.org.uk)

26<sup>th</sup> April 2023

Dear Parents / Carers,

Welcome to Lawnside Academy. We hope that you and your child are looking forward to starting their school journey with us in September.

We would like to introduce some key staff to you who will be ensuring that your child's start to school is as smooth as possible.

Miss Johnson - Principal

Mrs. Blackford - EYFS Lead and Class Teacher

Mrs Brookes - Administrative Assistant

We have made some plans for you and your children to help with starting school. If these plans need to change, we will ensure that you still have all the information that you need by email, post and through our website.

**New parent meetings - Thursday 29th June**

We would like to invite you to one of the following meetings:

Thursday 29<sup>th</sup> June – 9:15am or 7:00pm

Location - school hall

Duration – 30-45 minutes

**You will find out which class your child is in at this parent meeting.**

**Rollover day – Friday 7<sup>th</sup> July**

**Timings - Chestnut class 9:15am – 10:30am**

**Willow class 10:45am – 12:00pm**

Your child can come to school on this day and spend time in the class they will be in in September (you will find this out at the new parent meeting). They will meet their new friends and the teaching staff in their classroom. You leave your child with us for the first time on this visit. Please take your child to their new classroom via the playground. Our Reception staff will be there to help. They will need collecting from their classroom at the end of the session. Please could they bring with them: a named water bottle, a sun hat, a coat/jacket and wear sensible shoes. If your child wants to wear their new school uniform they may, but this is not necessary.

## **Getting to know you - 'Play and Chat' - Tuesday 5<sup>th</sup>, Wednesday 6<sup>th</sup> and Thursday 7<sup>th</sup> September**

On Tuesday 5<sup>th</sup>, Wednesday 6<sup>th</sup> and Thursday 7<sup>th</sup> September, we have 'play and chat' sessions. For these sessions, only a few families at a time attend, giving the children time to quietly re-familiarise themselves with the staff and their classroom after the holidays and giving you time to chat with staff about anything you think we need to know. It is a great opportunity for us all to get to know each other. **You will receive a 'play and chat' session time with your class information letter.** If you are unable to attend this time please ring the school office so we can rearrange the time.

### **Our staggered start**

It is best for children if they have a staggered start to school to help them settle in and get used to all the new experiences, rules and routines. We appreciate that for working parents this can be difficult, so we keep the staggered start short.

### **Staggered times for Chestnut class**

**Friday 8<sup>th</sup> September and Monday 11<sup>th</sup> – 8:50am – 12 noon (i.e. home before lunch)**

**Tuesday 12<sup>th</sup> – 8:50am – 12:30pm (i.e. home just after lunch)**

**Wednesday 13<sup>th</sup>, Thursday 14<sup>th</sup> September – 1:15pm – 3:20pm**

**From Friday 15<sup>th</sup> September – 8:50am – 3:20pm, full days.**

### **Staggered times for Willow class**

**Friday 8<sup>th</sup> September, Monday 11<sup>th</sup> Tuesday 12<sup>th</sup> - 1:15pm – 3:20pm**

**Wednesday 13<sup>th</sup> September – 8:50am - 12 noon (i.e. home before lunch)**

**Thursday 14<sup>th</sup> September – 8:50am – 12:30pm (i.e. home just after lunch)**

**From Friday 15<sup>th</sup> September – 8:50am - 3:20pm, full days.**

Please note that the car park is for staff use only. We do not have the room for parents to park and we kindly ask that parents/carers do not drive up Lawnside.

Please could you return the form on the next page no later than **Friday 26<sup>th</sup> May**.

You can post it to us at the addresses at the top of this letter. Alternatively, you can scan or photograph it and send it in to the email address at the top of this letter.

### **You will find out which class your child is in at the new parent meeting.**

We look forward to welcoming you to our school and community. If you have any questions, please feel free to contact the school.

Yours sincerely



Miss C. Johnson

Principal



Mrs. L. Blackford

Early Years Foundation Stage Lead Teacher

Reception 2023 - form to be returned to school by Friday 26<sup>th</sup> May

Child's Name: \_\_\_\_\_

D.O.B.: \_\_\_\_\_

Address: \_\_\_\_\_

Pre-school setting your child currently attends: \_\_\_\_\_

Name: \_\_\_\_\_ (Parent/Carer)      Tel No: \_\_\_\_\_

Email address: \_\_\_\_\_

My child will attend 'roll over morning' - Friday 7th July (please tick)

Friendships:

We will shortly be meeting to sort classes for September. If your child has friends who will be starting in Reception please list three of them below. We will try to ensure that your child will be with at least one of these friends.

Your child's name: \_\_\_\_\_

His/her friends are:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**PLEASE RETURN BY FRIDAY 26<sup>th</sup> MAY. THANK YOU.**