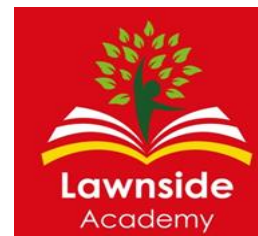


Lawnside Academy
Lawnside
Biggleswade
Bedfordshire
SG18 0LX



Tel: **01767 312313**
Fax: **01767 316802**

LSA-office@bestacademies.org.uk
www.lawnsideacademy.org.uk

Dear Parents/Carers,

All schools are required to give pupils the opportunity to work at a level and pace, within the normal class organisation, to suit their needs. However it may be that on occasions a child will need access to learning programmes which allow them greater support, different activities, or extra equipment, to help them make progress in school.

Where a child is experiencing a particular difficulty with work or behaviour at school, the class teacher will discuss this with parents and the child's name is added to the list of children on the Special Educational Needs register as 'Stage One' or 'Stage Two.' The child will remain on this until such a time as the difficulty has been overcome. This is to allow them access to the extra provision to improve their progress in school.

For children placed on the SEN register provision will be outlined through either an Individual Provision Plan (IPP) or a SEN Support Plan, where the child is given specific targets to support them. Outside agencies may also be called upon to help both support the child and the school in best meeting the child's needs when at Stage Two.

The progress of your child will be discussed termly through reviewing their targets set on their IPP or SEN Support Plan, although parents are welcome to discuss progress at other times, as arranged with the class teacher. We encourage parents to participate and support the school with the strategies suggested and may ask you to help your child, where appropriate.

We hope that you are happy to sign the attached form and return it to school for our records.

Yours sincerely,

Mrs Clair Hanmer
SENCo

Parental Consent – Special Educational Needs Register

Child's name:..... DOB:.....

Year group/Class:..... Class Teacher:.....

I/we have discussed the progress of my child and agree to them receiving extra provision at either Stage One or Stage Two and being added to the Special Educational Needs Register.

Signed:..... Date:.....

Print name:..... Parent/Carer